



## Board of Harbor Commissioners

Virginia Chang Kiraly, President  
Nancy Reyerling, Vice President  
Nancy Reyerling, Secretary  
Tom Mattusch, Treasurer  
Sabrina Brennan, Commissioner  
Edmundo Larenas, Commissioner

James B. Pruett, General Manager  
Trisha Ortiz, District Counsel

### San Mateo County Harbor District Board of Harbor Commissioners

“To assure the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

## REGULAR MEETING MINUTES

**January 15, 2020**

**6:30 PM**

San Mateo County Harbor District  
Conference Room  
504 Avenue Alhambra, Ste. 200  
El Granada, CA 94018

- A) Roll Call** 6:30 PM Commissioners Chang Kiraly, Larenas, Mattusch and Reyerling present.  
Commissioner Brennan absent.
- B) Closed Session**  
**TITLE: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**  
Significant exposure to litigation pursuant to California Government Code Section 54956.9 (d)(2) (Notices of intent to file California Voting Rights Act lawsuit)
- C) Staff Recognition** - Proclamation to Deputy Secretary, Debbie Gehret  
- Commendation to PPH Rescue Team for 12/26/19 Event  
- Commendation to PPH Rescue Team for 01/02/20 Event
- D) 1. Public Comments/Questions** None
- 2. Commissioner Comments**
- **Commissioner Larenas** - Commended and thanked staff for recent water rescues.
  - **Commissioner Mattusch** - Commended and thanked staff for water rescues.
  - **Commissioner Reyerling** – Thanked Deputy Harbor Masters. Thanked them for their bravery.
  - **Commissioner Chang Kiraly** – Thanked staff. Attended OPYC Lighted Boat Festival. Mentioned that the San Mateo County Board of Supervisors and Sheriff’s department commended the heroic of the staff regarding the rescues as well. Commissioner

Chang Kiraly discussed the SMC Sheriff's office use of drones, including in water rescues.

### 3. Committee Updates

#### Standing Committees

- Climate Change Resilience – *Per Commissioner Larenas, expects meeting to be held in February.*
- Finance - *None*
- Oyster Point Liaison - *None*
- Social Media/Public Outreach - *None*
- Wildlife Protection - *Per Commissioner Larenas, expects meeting to be held in February.*

#### Ad Hoc Committees

- Office Design – *President Chang Kiraly appointed Commissioners Mattusch and Reyring to this Ad Hoc committee.*

#### **Public Comment**

- **Dan Haggerty** – would like to have an update and status. Would like the building to serve the community; have a retail section on the bottom and create town center.
- RV Lot/CDP – *Commissioner Mattusch – Ad Hoc Committee will be meeting tomorrow.*

## E) Consent

**ITEMS PULLED FROM CONSENT WILL BE HEARD AFTER DISCUSSION ITEMS.**

**Commissioner Larenas pulled Items 1, 7 and 10.**

2. **Minutes – Special Meeting December 18, 2019 – Strategic Plan (Gehret)**  
Recommendation: Approve Minutes of the Special Meeting of December 18, 2019.
3. **Minutes – Special Meeting December 18, 2019 – (Gehret)**  
Recommendation: Approve Minutes of the Special Meeting of December 18, 2019.
4. **Minutes – Regular Meeting December 18, 2019 (Gehret)**  
Recommendation: Approve Minutes of the Regular Meeting of December 18, 2019.
5. **Second Quarter – Fiscal Year 2020 (Q2-20) Investment Report (van Hoff)**  
Receive and file.

**6. Fee Waiver Request for Northern California Outrigger Canoe Association's WaveChaser Paddle Series Event to be held January 25, 2020 (Pruett)**

Recommendation: Approve request for fee waiver in the total amount of \$5,425 for the Northern California Outrigger Canoe Association's WaveChaser Paddle Series Kayak and Canoe event to be held January 25, 2020.

**7. Monthly Capital Projects Update (Moren)**

Receive and file.

**8. Budget Calendar (van Hoff)**

Information only.

**9. California Division of Boating and Waterways Boating Law Enforcement Equipment Grant Program; Financial Assistance for Boating Safety and Enforcement Equipment; Adopt Resolution No.20-01 (Moren)**

Recommendation: Adopt Resolution No.20-01 to authorize acceptance and execution of a California Division of Boating and Waterways Boating Law Enforcement Equipment Grant for \$73,419.00.

**11. After-the-Fact Out of State Travel Reimbursement (Moren)**

Recommendation: Approve reimbursement for hotel costs associated with out of state training for Safety Training Officer.

**Motion:** (Reyering/Mattusch) Approve Consent Items 2,3,4,5,6,8,9 and 11.

**Ayes:** All in favor.

**Motion passed.**

## **F) Discussion**

**1. Bills and Claims (van Hoff)**

**Motion:** (Larenas/Mattusch) Approve Bills and Claims in the amount of \$529,337.33. Pre-Approve \$500,000 in Bills and Claims until next meeting.

**Ayes:** All in favor.

**Motion passed.**

**10. California Division of Boating and Waterways Surrendered and Abandoned Vessel Exchange Grant; Financial Assistance for Demolition of Abandoned Vessels, Marine Debris and Vessel Turn-In Program; Adopt Resolution No.20-02 (Moren)**

**Motion:** (Larenas/Reyering) Adopt Resolution No.20-02 to authorize acceptance and execution of a California Division of Boating and Waterways Surrendered and Abandoned Vessel Exchange Grant for \$150,000.

**Ayes:** All in favor.

**Motion passed.**

**12. Report from Closed Session**

**TITLE: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

**Significant exposure to litigation pursuant to California Government Code Section 54956.9 (d)(2) (Notices of intent to file California Voting Rights Act lawsuit)**

**Action:** The Board of Commissioners voted 4/0 to approve payment of plaintiff attorney's fees and costs as required by the California Voting Rights Act in the amount of thirty thousand dollars (\$30,000).

**Ayes:** Chang Kiraly, Larenas, Mattusch, Reyerling

**Nays:** None

**Absent:** Brennan

**Abstain:** None

**13. Fiscal Year 2018/19 Audited Basic Financial Statements (van Hoff)**

Receive and file.

**14. SMCHD Administration Building – Lease Renewal (Pruett)**

**Motion:** (Mattusch/Larenas) Exercise the third Option to Extend the lease from June 1, 2020 through May 31, 2021; and negotiate three new 12-month periods beginning on June 1, 2021 for the years 2021/22, 2022/23 and 2023/24.

**Ayes:** All in favor.

**Motion passed.**

**15. Notice of Violation; Pillar Point Harbor Recreational Vehicle Park (Pruett)**

**Public Comment**

- **Dan Haggerty** – not in support of closing the RV Park. Important to visitors and community. RVs are self-contained. What is driving this decision?

**Motion:** (Mattusch/Reyerling) Authorize the District Manager to cease further operation of the Pillar Point Harbor Recreational Vehicle Park effective March 1, 2020 and issue notice to vacate to each of the current owners of recreational vehicles currently occupying Pillar Point Harbor in El Granada, California. seek a CDP to resume the Pillar Point Harbor Recreational Vehicle Park on board Pillar Point Harbor and storage for crab pots and fishing gear:

**Amended Motion:** (Mattusch/Chang Kiraly) Authorize the District Manager to cease further operation of the Pillar Point Harbor Recreational Vehicle Park effective March 1, 2020 and issue notice to vacate to each of the current owners of recreational vehicles currently occupying Pillar Point Harbor in El Granada.

Further, the General Manager is authorized to take action to seek and obtain all necessary permits for temporary storage of crab pots and related fishing

gear during the crab fishing season in Parking Lot C-2 on board Pillar Point Harbor.

Authorize the General Manager to take action to seek and obtain all necessary permits to reestablish the Pillar Point Harbor Recreational Vehicle Park on board Pillar Point Harbor.

**Ayes:** Chang Kiraly, Mattusch, Reyerling

**Nays:** Larenas

**Motion passed.**

**16. CY2020 Board Organization; Election of Officers (Pruett)**

**Motion:** (Chang Kiraly/Mattusch) Nominate Commissioner Reyerling to serve as President of the Board of Commissioners until the first meeting of January 2021.

**Ayes:** Chang Kiraly, Mattusch, Reyerling

**Nays:** Larenas

**Motion passed.**

**Motion:** (Mattusch) Nominate Commissioner Chang Kiraly to serve as Vice President of the Board of Commissioners until the first meeting of January 2021.

**Ayes:** Chang Kiraly, Mattusch, Reyerling

**Nays:** Larenas

**Motion passed.**

**Motion:** (Reyerling) Nominate Commissioner Chang Kiraly to serve as Secretary of the Board of Commissioners until the first meeting of January 2021.

**Ayes:** Chang Kiraly, Larenas, Mattusch, Reyerling

**Nays:** None

**Motion passed.**

**Motion:** (Chang Kiraly) Nominate Commissioner Mattusch to serve as Treasurer of the Board of Commissioners until the first meeting of January 2021.

**Ayes:** Chang Kiraly, Larenas, Mattusch, Reyerling

**Nays:** None

**Motion passed.**

**Motion:** (Reyerling) Nominate Commissioner Chang Kiraly to serve as alternate, in the President's absence, to the LAFCO Independent Special Districts' Selection Committee (ISDSC) (Govt. Code §56332).

**Ayes:** Chang Kiraly, Larenas, Mattusch, Reyerling

**Nays:** None

**Motion passed.**

**17. CY2020 Ad Hoc and Standing Committee Review and Assignments  
(Pruett)**

President Reyerer requests that this item come to the February regular Board meeting.

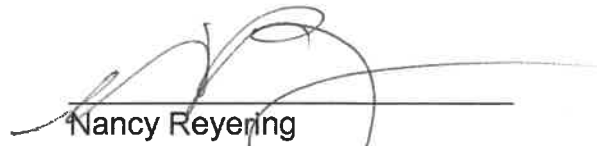
**G) Discussion/Action on Pulled Consent Items (if any)**

**H) Future Agenda Items**

**I) December Activity Reports General Manager, Operations,  
Administration  
Information only.**

**J) Adjourn 8:13 PM Motion: (Mattusch/Reyerer) Adjourn meeting.  
**Ayes:** All in favor.  
**Motion passed.****

  
Deputy Secretary

  
Nancy Reyerer  
President